

October 13, 2016

Life Safety & Property Protection Advisory Board Meeting Minutes

OSFM, 8181 Independence Blvd., Baton Rouge, LA 70806

ATTENDANCE:

BOARD MEMBERS:

Boyd Petty, Chairman State Fire Marshal's Office
Bradley Boudreaux – Fire Alarm / Security
Ed Bradshaw – Sprinkler
Danny Brown – Fire Suppression / Fire Extinguishers
Kathy Brown – Associate Industry
Ron Case – Fire Alarm
Frank Gardner – Fire Extinguishers
Russell Guidry – Fire Extinguishers / DOT Hydrostatic Testing
Jay Himmel – Locksmith / Door Hardware
Paul Robinson – Locksmith
Kimberly Wilkins – Security

ABSENT MEMBERS:

David Allen – Security / Fire Alarm
David Sisolak – Sprinkler

VISITORS:

Mace Bourgeois – Fire and Safety Commodities
Chris Arroyo – Fire Extinguisher & Supply
Pete Clement – Clement Fire
Conrad Dupuy – LLSSA, President
Donald Wilkins - Facility Automation
Sarah Grace Brooks – Louisiana Fire Extinguisher
Enjoy Mallary – Louisiana Fire Extinguisher
V.J. Bella – State Fire Marshal – Retired
Damon “Bo” Carter – OSFM
Joe Delaune - OSFM
Terry Langley – OSFM
Karen Scott – OSFM

CALL TO ORDER

Boyd Petty called the meeting to order at 10:10 am at the Louisiana State Fire Marshal's office in Baton Rouge.

AGENDA:

❖ **Pledge of Allegiance**

❖ **Review/acceptance of the minutes from May 26, 2016 meeting**

- Board members reviewed the minutes. Ron Case pointed out on page 13, 1.S should read "Any Jade Learning, LLC course"
- A motion was made by Danny Brown to accept the minutes. The motion was seconded by Russell Guidry. All were in favor, none opposed. The motion passed unanimously.

❖ **Review/Vote of CTC (Certified Training Co.) Course**

Sarah Grace Brooks of Louisiana Fire Extinguisher and Chris Arroyo of Fire Extinguisher & Supply both agreed that CTC is a good course and they highly recommend it. A motion was made by Frank Gardner to accept the CTC (Certified Training Co.) course as a Recognized Training for Hydrostatic Testing Course. The motion was seconded by Kathy Brown. All were in favor, none opposed. The motion passed unanimously. This course will be added on page 5, I. 2. as: CTC (Certified Training Co.) course – Department of Transportation (DOT) Recognized Training for Hydrostatic Testing course.

❖ **Update on NICET – Tony Marquis and Chris Wiles**

Boyd Petty suggested the formation of a peer review subcommittee for NICET – to review a person having trouble getting the NICET. He suggested having a representative from each region and each discipline for this subcommittee.

❖ **Update of Boards & Commission** - Boyd Petty gave an update to the Board stating that the Governor's Office of Boards & Commissions has received over 20 applications. The appointments to the Board will not be made until the Legislative session next year. He asked current Board members to continue to come to meetings until a new Board is seated.

❖ **Discussion of FPC (Fire Protection Certification) suppression course as an option for NICET certification.** FPC would extend its current course of two days to three days. Ron Case asked if someone already had the two day course, could they just

take day three. Boyd Petty suggested that a subcommittee meet with Mr. Ed O'Brien of FPC to discuss the FPC course.

- ❖ **Kathy Brown reminded all of the 2016 LLSSA Convention in New Orleans on November 16th & 17th.**

- ❖ **Discussion of Schedule for Rules, Plan Review & Life Safety Course Training**
Boyd Petty spoke about the Fire Marshal training courses for Rules, Plan Review & Life Safety. They will be given every quarter around the state starting in 2017. A tentative schedule would be:
 - **1st quarter in Baton Rouge**
 - **2nd quarter in central Louisiana**
 - **3rd quarter in Shreveport**
 - **4th quarter in New Orleans**

- ❖ **New IMS Computer System** - Boyd Petty explained the new IMS computer system. Chief Damon "Bo" Carter of OSFM demonstrated how to use this system to renew licenses online. Ron Case logged on to do his renewal in the test system. Joe Delaune, OSFM also addressed the Board members regarding the IMS system.

- ❖ **New Business** – After a meeting with the Locksmith Association LouMiss, they want to focus on a law for working without a license that would make it a criminal offense. Draft language is to be written by the Fire Marshal Legal Section.

- ❖ A motion was made by Paul Robinson and seconded by Ron Case to adjourn the meeting at 12:36pm. All were in favor, none opposed. The motion was passed unanimously.

ADVISORY BOARD MEETING VOTES
MAY 26, 2016
TOPIC: REVIEW OF LAST MEETING'S MINUTES (May 26, 2016)

MOTION

Review of the last Board meeting minutes (May 26, 2016). Motion was made by Danny Brown to accept the minutes. The motion was seconded by Russell Guidry. All were in favor, none opposed. The motion passed unanimously.

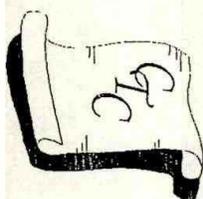
NAME	YES	NO	ABSTAIN	ABSENT
DAVID ALLEN				X
BRADLEY BOUDREAUX	X			
ED BRADSHAW	X			X
DANNY BROWN	X			
KATHY BROWN	X			
RON CASE	X			
FRANK GARDNER	X			
RUSSELL GUIDRY	X			
JAY HIMMEL	X			
PAUL ROBINSON				X
DAVID SISOLAK				X
KIMBERLY WILKINS	X			

ADVISORY BOARD MEETING VOTES
MAY 26, 2016
TOPIC: CTC CERTIFIED TRAINING COURSE

MOTION

Vote to accept the CTC (Certified Training Co) course as a Department of Transportation (DOT) Recognized Training for Hydrostatic Testing course. The motion was made by Frank Gardner and was seconded by Kathy Brown. All were in favor, none opposed. The motion passed unanimously.

NAME	YES	NO	ABSTAIN	ABSENT
DAVID ALLEN				X
BRADLEY BOUDREAUX	X			
ED BRADSHAW	X			X
DANNY BROWN	X			
KATHY BROWN	X			
RON CASE	X			
FRANK GARDNER	X			
RUSSELL GUIDRY	X			
JAY HIMMEL	X			
PAUL ROBINSON				X
DAVID SISOLAK				X
KIMBERLY WILKINS	X			



CTC Certified Training Co.

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A program designed to meet the Hazmat Training Requirement of 49 CFR 172.704(a)(1) & (2) for Cylinder Regualification. The course objective is to help Test Operators and Supervisors develop a working knowledge of the policies and procedures outlined in 49 CFR 107, 173, 180, and related sections, exemptions and special permits as pertaining to the regualification of cylinders, and C-4 Pamphlets 1, C-5, C-6 Series, and C-8.

Houston, TX

Location

October 19-20, 2015

Date

October, 2018

Expiration

Donald R. Yates
Instructor

Employer